



MINISTRY OF BUDGET & ECONOMIC PLANNING

SOKOTO STATE GOVERNMENT

Usman Faruk Secretariat, Sokoto

E-mail: sokmobep@gmail.com

Ref: MBEP/EST/75/514/VOL2

22nd JULY, 2025 *Date:*

The Secretary to the State Government,
The Chief of Staff, Government House,
The Head of Service,
All Hon. Commissioners,
The Permanent Secretary, Office of the Deputy Governor,
The Perm. Secretary/Clerk to the House,
Chief Registrars, High Court and Shari'a Court
All Head of Commissions, Parastatals and Departments,
All Permanent Secretaries
All Directors.

CALL CIRCULAR FOR YEAR 2026 BUDGET PROPOSALS

Above subject matter refers please, in line with the section 121 of the 1999 Constitution as amended, State Fiscal Responsibility, State Budget Manual and other Public Financial Provisions that provide for timely preparation, development and processes of Budget passage.

2. I am pleased to send this call circular with attached Templates to MDAs for preparation and submission of 2026 Budget Proposal as required by the standard of Public Financial Management, best National and International practices.

3. As you are all aware, Sokoto State Government has transited and Consolidated the National Chart of Accounting (NCoA) in addition to International Public Sector Accounting Standards (IPSAS). Hence, all line Revenue and Expenditure proposals must be clearly defined and appropriately costed in line with the Templates provided

4. The MDAs are expected to prepare and submit their proposal using the NCoA format attached. Please, be advised to prepare your 2026 Budget proposal in consultation with your relevant

stakeholders and in accordance with the guidelines set out for Budget Realism. The timetable for Budget deliberation is equally attached for your reference.

5. To ensure sustainability, consistency, even growth and development across the State, each Ministry should in collaboration with its parastatals and agencies make recourse to the existing State 9 Point SMART Agenda, Medium Term Expenditure Framework (MTEF) ceiling and other guidelines including 2025 Budget Implementation Performance, absorption capacity in coming up with Programs and Projects.

6. The attached adopted NCoA template and Budget ceiling will help you in coming up with appropriate proposals. Working with relevant CSOs/NGOs will help engagement, participation, ownership and enrich your Proposal at both conception and implementation levels.

7. **Helpdesk:** The Ministry of Budget and Economic Planning has provided support desk officers via the email address: mbec@sokotostate.gov.ng and these phone numbers: 08035950665, 08083438298; 08066247000, and 08062328023. A physical support-desk will also be provided at the Ministry's Conference room, Usman Faruk Secretariat to resolve any concerns that may arise in the process.

8. MDAs are advised to ensure that all ongoing projects that are unlikely to be completed and paid for in 2025 are captured in their 2026 Budget Proposal. New projects are not to be integrated into the 2026 budget except if endorsed by the Governor. In line with the directive, a strict timeline has been put together for the budgeting exercise. MDAs must adhere to the timeline to ensure a smooth budget process.

10. Finally, you are by this circular requested to submit your 2026 Budget Proposal on or before 15th August 2025 to enable us serve you better. Please, endeavor to accompany your proposal with all the traditional supporting documents i.e Staff list by nomenclature. The Head of MDAs are please encouraged to participate in the exercise.

Please accept assurances of humble highest regards and cooperation at all times


23/07/25
Dr. Abubakar Mohammed Zayyana
Hon. Commissioner